

Single Member Cabinet Decision

**Executive
Forward Plan
Reference****E3384****Variation to Street Works Permit Scheme**

Decision maker/s	Cllr Manda Rigby, Cabinet Member for Transport
The Issue	<p>The Council introduced a Street Works Permit Scheme in May 2020. This provided the Council with more control over the management of road works and enabled a charge to be made for permits to cover the costs of operating the permits (with respect to utility works). Following a review of the scheme's operation it has been identified that the cost of those permits needs to increase in order to cover the scheme's operating costs. A legal order needs to be made to vary the permit scheme, which enables the permit fees to be changed.</p>
Decision Date	17 October 2022
The decision	<p>The Cabinet Member agrees that: A variation order shall be made to the street works permit scheme which will enable the fees as outlined in Table 1 of the report relating to E3384 to be introduced.</p>
Rationale for decision	<p>Operating costs of the permit scheme are exceeding permit fee income. Statutory regulations enable councils to charge fees for permits to cover these costs. Street works permit fees need to be increased in order to maintain the current level of service.</p>
Financial and budget implications	<p>Increasing permit fees will enable the costs of running the permit scheme (in relation to utility works) to be covered and for the loss incurred in the first year of the permit scheme's operation to be recovered from years 2 to 4 of the scheme.</p>
Issues considered	<p>Customer Focus; Equality (age, race, disability, religion/belief, gender, sexual orientation); Health & Safety; Other Legal Considerations</p>
Consultation undertaken	<p>Utility companies; Section 151 Finance Officer; Monitoring Officer</p>
How consultation was carried out	<p>In January 2022 utility companies were invited to a virtual meeting to discuss proposals. They were also emailed a consultation report on the proposed fees.</p>
Other options considered	<p>1. Not increasing permit fees – ruled out because it would mean the current level of service would have to be significantly reduced.</p>
Declaration of interest by Cabinet Member(s) for decision:	<p>None.</p>

Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	None.
--	-------

Name and Signature of Decision Maker	Councillor Manda Rigby, Cabinet Member for Transport
---	--

Date of Signature	17/10/2022
--------------------------	------------

Subject to Call-in until 5 Working days have elapsed following publication of the decision